



## Operational bulletin from the County Court Money Claims Centre (CCMCC)

**This update informs you of the latest operational directives from the CCMCC.**

Please note that the guidance below is subject to change, we'll do our best to update you as soon as we can.

### Documents via post and email

- CCMCC is unable to send documents electronically, this is due to system limitations and reduced staff resource. Documents will continue to be sent by post, and closed offices will need to make their own arrangements to receive post
- Currently CCMCC is unable to accept claims for issue by email as this goes against the Civil Procedure Rules and also due to system limitations and reduced staff resource, printing of claims isn't something we're able to undertake at this moment.

### Extensions

- Currently the court is unable to provide blanket extensions. Parties can agree extensions for filing documents and complying with rules/orders.

- Parties can agree to extend by 56 days **without** a formal applications being required.
- If the extension is not agreed or the extension exceeds 56 days permission of the court is required. These requests will be considered on the papers so you should follow the usual application process. The application will be referred to a judge for consideration.

### Signatures

Digital signatures are acceptable as set out in 5.3 of the CPR: "where any of these Rules or any practice direction requires a document to be signed, that requirement shall be satisfied if the signature is printed by computer or other mechanical means."



HM Courts & Tribunals Service

**CORONAVIRUS** update

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### Enforcement

There is currently no directive for us to stop processing enforcement work. If, however, you wish to withdraw an application prior to its issue, you can notify us.

This notification can only be for all enforcement work you've sent to us. Should you wish us to pause any current enforcement action, you should email us using the subject line "stop all enforcement", selecting a relevant inox below:

[ccmcc-chargingorders@Justice.gov.uk](mailto:ccmcc-chargingorders@Justice.gov.uk)

[ccmcc-attachmentofearnings@Justice.gov.uk](mailto:ccmcc-attachmentofearnings@Justice.gov.uk)

[CCMCCwarrantqueries@Justice.gov.uk](mailto:CCMCCwarrantqueries@Justice.gov.uk)

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